

## Circular Economy Forum: Application form

### 1. Introduction to the circular economy forum

The Circular Economy Forum brings together industry professionals who are actively working on the implementation of circularity to share learnings, find solutions, and make practical progress in implementing circular economy principles on live projects.

Desired outcomes include:

- Identifying how circular economy principles can drive down carbon in line with the net zero agenda
- Building a strong network of circular economy professionals
- Identifying of barriers to circular economy
- Sharing of solutions and best practice

#### Target audience

The Circular Economy Live Projects Forum is open to UKGBC member organisations who are currently working on at least one live construction project explicitly applying one or more circular principles.

For continuity of thought and relationship-building, each organisation in the forum will have a named representative to act as their key contact. They will be expected to be actively engaged and attend the project presentation meetings. Each forum member can have a maximum of two representatives attend each meeting, with any further attendees only by prior agreement with UKGBC.

#### Format

The Forum is active in two ways:

- **The Circular Economy Forum:** Bi-monthly project presentation meetings sharing solutions, challenges, and lessons learnt from implementing circular economy principles.
- **The Circular Economy Forum discussion meetings:** Monthly drop-in sessions with a smaller group that focus on specific challenges and solutions brought forward by members of the forum (this is optional but open to all)
- **In-person meetings** - Developed with the Forum, these can be events open to the wider UKGBC membership or collaborative sessions in conjunction with other UKGBC forums.

The Circular Economy meetings will start in March and provide an opportunity to share successes, failures, and learnings with the wider group in a confidential setting. Through knowledge sharing, we hope to understand and overcome some of the common problems on projects with implementing circularity and achieving net zero carbon. These can include updates from projects or research members of the forum have been involved with, followed by a Q+A discussion Forum members will be asked to submit ideas for presentations and other 'key topics' to ensure content is relevant and timely. UKGBC will provide secretariat for quarterly meetings including organising meeting times, physical/online venues, agendas, note-taking, and chairing of meetings.

The Discussion Group meetings are optional and member-run. It has been set up to address specific topics that several forum members wish to make further progress on. UKGBC helps scope and set up the meetings and helps promote the findings through outputs where necessary., Updates can be shared at the forum meetings and progress their work outside of those meetings. The monthly meetings of this group

also serve as sessions to discuss industry news on circular economy and have established a close-knit network of highly experienced industry professionals associated with UKGBC.

## Outputs

We aim to have an output on a quarterly basis. These share the work the Forum has been doing and are an opportunity to present challenges and solutions to circularity issues. The outputs typically take the form of blog posts and events which allow the knowledge generated to be shared widely. Other typical outputs might include case studies, innovation challenges, or thought pieces. The Forum does not create reports, although it may help scope the next appropriate UKGBC report on circularity.

## 2. How individuals can join the Forum

### Applicant Criteria

- Work for a UKGBC member organisation
- Attend the Circular Economy Forum presentation meetings
- Be actively engaged in implementing Circularity in the built environment
- Represent your sector / area of expertise in workshops and discussions and leverage your knowledge network to link to existing or ongoing work that can contribute to the Forum.

We encourage applicants from businesses and organisations across the built environment to ensure a diverse range of views and perspectives in the forum. These include investors, developers, contractors, engineers, architects, planners, academic researchers and public sector.

### Application Procedure

Applications to join the Circular Economy Forum are open year-round. To apply, please email [circular@ukgbc.org](mailto:circular@ukgbc.org) using the template below:

<b>Full name</b>	
<b>Job Title and Department</b>	
<b>Organisation</b>	
<b>Please explain your relevant knowledge, experience, and skills for this Forum (<i>max 200 words</i>)</b>	
<b>Please share any involvement with relevant existing, or ongoing industry or academic research, work, or initiatives (<i>max 100 words</i>)</b>	

Please share information about live circular economy projects that you will share with this group (max 100 words).

Applicants will be chosen based on their experience, whilst seeking to ensure a diversity of individuals within the Task Group. UKGBC is committed to actively targeting a diverse representation in the composition of all project groups. We want to be inclusive to everyone regardless of ethnicity, religious beliefs, gender, marital status, age, disability, sexual orientation, or political beliefs.

If you have any questions or would like any further information on the forum, please contact [circular@ukgbc.org](mailto:circular@ukgbc.org).

### Programme Partners

The Advancing Net Zero (ANZ) programme is made possible due to the generous support of our Programme Partners, shown below.

